



HALE CE  
PRIMARY SCHOOL

## HALE CE VC PRIMARY SCHOOL SAFEGUARDING STATEMENT



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*Hale Primary school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment*

### Child Protection Declaration

PLEASE READ CAREFULLY

#### **Safeguarding Children: Summary**

- All adults coming into contact with children in this school must comply with the Child Protection Policy and Code of Behaviour
- You may be required to sign a copy of this document. By signing you agree to comply with the policy. This document must be read, discussed, signed before you undertake any duties in this school.
- In all matters of Child Protection, the welfare and safety of the child is of paramount consideration.

#### **Procedure**

- If you suspect that a pupil in this school is being abused:
  - Tell the Child Protection Officer, Mrs Marianne Mowatt (Headteacher) or tell one of the AHTs, Mrs Sandra Mew or Miss Caroline Millington
  - Record the known facts in writing and give them to the HT/AHTs
- If a child in this school discloses something to you;
  - Allow him/her to speak without interruption, accepting what is said
  - Advise him/her that you will offer support, but you must tell one of the staff listed above
  - Immediately tell one of the designated staff listed above
  - Record the facts in writing, as you know them, including the account given to you by the child and give this report to one of the designated staff.
  - Do not discuss the details with anyone other than the Headteacher or Acting Headteachers

**Do not make any copy of your written report**

**YOU MUST NOT INVESTIGATE**

## Code of Behaviour

### DO:

- Treat everyone with respect
- Provide an example you wish others to follow
- Plan activities so that they involve more than one person or at least are in sight or hearing of others
- Respect a young person's right to personal privacy
- Provide a caring atmosphere
- Remember that someone else might misinterpret your actions, no matter how well intentioned

Act as an appropriate role model

### DO NOT

- Allow abusive peer activities, for example bullying, ridicule
- Play physical contact games, make inappropriate comments, or have inappropriate verbal banter with children
- Jump to conclusions without checking the facts
- Make suggestive remarks/gestures or tell sexist/homophobic "jokes"
- Take photographs or mobile phone photographs of any pupils other than for use in school and only for pupils with up to date parental consent forms.
- Give, accept or exchange personal details such as your home address, any of your telephone numbers, email addresses or any details of your social networking profiles

Do not rely on your good name to protect you

