

Welcome back to the new school year and an especially warm welcome to the children new to our school.

At this time of year it's helpful to remind parents of a few practical items

### SNACK



Children may bring a snack for morning break but we encourage parents to provide a healthy snack, not crisps, biscuits etc. Kitchen staff serve toast, a piece of fruit, milk or fruit juice for morning break. 75p per day is plenty and money should be brought to school daily in a purse or wallet, in small change if possible. Pupils in Key Stage 1 also have a daily piece of free fruit in the afternoon as part of healthy eating in schools.



### LUNCH

**School lunches are provided free of charge to all children in Reception, Year 1 and Year 2. For all other children, school lunches cost £2.50 per day.** If your child has a school lunch the money should be sent into school **on Monday morning in a sealed envelope with the child's name on the outside.** If



your child has a lunch occasionally, please send the money in on the day **in a sealed envelope with the child's name.** Parents who wish to claim free school meals may obtain a form from Halton Borough Council. Even if your child is getting the universal free school meals, it is important to claim the free school meals allowance (FSM) as the school receives important funding based on this FSM entitlement called the pupil premium. The pupil premium funding is used to support your child. We don't want to miss out on the funding they are entitled to.

In order to prevent the spread of infection it is important that you keep your child off school for 48 hours after the last episode of vomiting or diarrhea. It is important that you keep school informed if your child develops any medical condition. Children who have to leave school during the school day, for example to go to a GP or hospital appointment, should be collected from the main entrance of school by an adult.

### HOME SCHOOL AGREEMENTS

At the start of each new year we send out the home/ school agreements with information for parents about internet safety, homework, behaviour expectations, permission slips for photos, local trips etc. It's a lot of paperwork but it's important to get these things sorted at the start of the year. Please return the letters or slips promptly.

### E SAFETY

Children are not allowed to bring mobile phones or other electronic devices into school unless by prior permission with the class teacher and/or Head teacher. Any electronic device will be stored in the class boxes in the school office. The school doesn't accept responsibility for such items.

### PLAYHUB

Out of school care is provided by Playhub. They offer provision for before and after school as well as operating a holiday club and other after school activities for all children. For costs and how to become a member please see Playhub prospectus. You can pick up a copy from the school office. Contact details for Playhub as follows:- Tel: 0151 424 4954 Email: [schoolclubmanager@btconnect.com](mailto:schoolclubmanager@btconnect.com) Web: [www.youroutofschoolclub.co.uk](http://www.youroutofschoolclub.co.uk)

## SCHOOL INFORMATION FOR PARENTS 2019/2020

### TERM DATES SEPTEMBER 2019 TO JULY 2020

These are the term dates. They are also on the school website.

### HOLIDAYS IN TERM TIME

Please make a note of the term dates so that you don't arrange holidays during term time and pass them on to family members.

Hale School follows a national Leave of Absence Policy. Holidays during term time will be not be authorised.

TERM	INSET DAYS	OPENING	CLOSING
AUTUMN 2019	Wednesday 4 <sup>th</sup> September	Thursday 5 <sup>th</sup> September	Friday 25 <sup>th</sup> October
	Monday 4 <sup>th</sup> November	Tuesday 5 <sup>th</sup> November	Friday 20 <sup>th</sup> December
SPRING 2020		Monday 6 <sup>th</sup> January	Friday 14 <sup>th</sup> February
		Monday 24 <sup>th</sup> February	Friday 3 <sup>rd</sup> April
SUMMER 2020	Monday 1 <sup>st</sup> June	Monday 20 <sup>th</sup> April	Friday 1 <sup>st</sup> May
	Tuesday 2 <sup>nd</sup> June	Tuesday 5 <sup>th</sup> May	Friday 22 <sup>nd</sup> May
	Wednesday 3 <sup>rd</sup> June	Thursday 4 <sup>th</sup> June	Wednesday 22 <sup>nd</sup> July



**HALE CE**  
PRIMARY SCHOOL

**Heart of the Community**  
**Accepting everyone**  
**Love of God and Neighbour**  
**Excellence for all**

Tel: 0151 425 3023

[hale.haltonschools.info](http://hale.haltonschools.info)

We want your child to grow, develop, thrive and be happy in Hale School and we want to work in partnership with parents and carers so if you have any suggestions or concerns, please get in touch.

## PE Kit

White T shirt and dark shorts, black pumps

In cold weather, jogging pants and sweatshirts can be worn and trainers. PE kits should be kept in school in a drawstring bag.

**Swimming Lessons** - For swimming Key Stage 2 pupils will require a costume or swimming trunks not boxer style shorts. All pupils are required by the pool to wear a swimming hat.

The wearing of designer clothes in school is strongly discouraged, as it is not in keeping with our school aims and policies. If pupils have pierced ears then they should only wear stud earrings as any other type constitute a healthy and safety hazard and school cannot be responsible for any injuries caused. Bracelets and necklaces should not be worn, as they can also be dangerous. Watches may be worn if the pupil can tell the time.

## START AND END OF SCHOOL DAY



Children enter school and leave through their classroom doors. For After school clubs, the time and the exit door will be indicated in the letter. Please supervise children closely before they are admitted into school at 8.50 am and after they are collected at 3.10 pm. We encourage the children to become independent as quickly as possible right from the early years. So each class teacher will have set up systems for children to put their coats, book bags, lunchboxes away etc. and go into class for registration. Similarly at the end of the day there will be established routines. **Please ensure they have all they need for the day. It is very disruptive when items are dropped off at the office during the day** Also, please avoid coming into school at this very busy time in the morning. If you need to give a message to the class teacher, you can pass in a note with your child or speak to Miss Cox in the office.

If you need a longer discussion, it's probably best to arrange to see the teacher at the end of the day. I'm around in school early so you can sometimes catch me before school or arrange to see me at another time in the day.

## SAFETY AND SECURITY

***Hale Primary school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.***

Once the children are inside the building the doors are closed. We accept responsibility for pupils from 8:50am onwards - until that time pupils remain their parent's /carer's responsibility. Parents and visitors wishing to enter the school building should do so through the main entrance. Visitors to school will be asked for identification, will sign the register and will be given the school safeguarding statement to read. Regular visitors and helpers will be subject to checks in compliance with the school's safeguarding / Child Protection policy. For security reasons the Town Lane gates will be locked soon after 9:15 and opened at 3pm. At all other times parents should use the Hesketh Road gate.



In the interests of safety we ask that parents do not drop pupils off in the school car park at the start and end of the day. Please drive safely and park with consideration for our neighbours. Each year there are a number of complaints or worrying "near misses" because of irresponsible driving or parking. Parking outside of the garages in Hesketh Road is strongly discouraged as it causes great inconvenience to residents. The Hesketh Road gates are closed to traffic at the start and end of the school day.

### MEDICINES

Generally speaking if a child is taking medicine they are not well enough to attend school but there are occasions when it is appropriate for children to finish a course of medicine like antibiotics or take some other, mild form of medication. In these cases, parents will need to complete a form, giving all the necessary details for the medicine to be administered. Our policy is on the website and available in the office on request. Asthma inhalers, like all medicines should be fully labeled and accompanied with written instructions on usage.



### ATTENDANCE

For our children to gain the greatest benefit from their education it is vital that they attend regularly and your child should be at school, on time, every day the school is open unless the reason for the absence is unavoidable. If your child is not well enough to attend school could you please inform us firstly by ringing school on the morning of the absence, before 9:15am, and then when your child returns to school send in a note. Please let us know if your child has to attend a medical appointment.

We monitor pupil attendance and punctuality regularly and will write to parents of children whose attendance falls below 95%. We will give you details on attendance in our newsletters and letters. We celebrate good attendance by giving half termly certificates and rewards for 100% attendance. At the end of the year we reward good or improving attendance and punctuality with Gold (100%), Silver (98%) and Bronze (96%) certificates.

**Please keep us up to date with contact details in case your child is ill in school.**



Pupils may bring in packed lunches if they prefer. We do not have any catering equipment for them so please provide everything your child needs to eat their meal, including a cup or straw for their drink. Packed lunches must be in a named box with a secure lid. It is not possible to store lunch boxes in cold conditions. All waste is left in the box so you can see what your child has eaten. Children who go home for lunch should be collected by an adult. If your child does not normally go home and you wish them to do so on a particular day please send in a written request. At lunchtime, we encourage the children to go out to play but we also give them opportunities to take part in lunchtime clubs- computer club and games club so that there is a range of activities for them.

### UNIFORM

Red jumper/sweatshirt/cardigan, white shirt and school tie, grey skirt/pinafore or trousers, girls white/grey/red socks or tights (non patterned), boys grey socks, black shoes - not trainers  
NB - Infant children wear a polo shirt without a tie.

For summer wear as above, or: Red and white gingham or striped dress, red school caps. Sensible sandals may be worn.

Hair accessories such as slides, ribbons, bobbles etc. should be fairly simple and if possible in school colours.

**Parents are asked to ensure that all items are labelled clearly with their child's name.**

Uniform can be ordered online via [www.stitchdesign.co.uk](http://www.stitchdesign.co.uk). We will hold a small stock of ties for sale in school.